



East Wenatchee City Council Meeting Tuesday, December 03, 2019

East Wenatchee City Hall
271 9th Street NE
East Wenatchee, WA 98802

Minutes

In attendance:

Mayor Steven Lacy
Councilmember John Sterk
Councilmember Harry Raab
Councilmember Robb Tidd
Councilmember Jerrilea Crawford
Councilmember Shayne Magdoff
Councilmember Matthew Hepner

Staff in attendance:

Devin Poulson, City Attorney
Lori Barnett, Community Development Director
Tom Wachholder, Project Development Manager
Josh DeLay, Finance Director
Randy Harrison, Police Chief
Ray Coble, Asst. Police Chief
Jeanie Bryant, Admin Assistant to the Chief
Andrea Sharp, Police Clerk
Mary Beth Phillips, Court Administrator
Trina Elmes, Events Department Director /PIO
Teresa Allen, Human Resources Generalist
Maria Holman, City Clerk

6:00 p.m. Regular Meeting

Call to Order, Roll Call and Pledge of Allegiance.

Motion by Councilmember Magdoff to excuse Councilmember Detering. Councilmember Hepner seconded the motion. Motion carried (6-0).

1. Consent Items:

- a. 12/03/2019, Checks: 52965-52967; 52973-52974; 52977-53045 and Voided Check: 52877 in the amount of \$228,418.22
- b. October 2019 Payroll Certification
- c. 11/19/2019 Council Meeting Minutes

Motion by Councilmember Tidd to approve consent items. Councilmember Raab seconded the motion. Motion carried (6-0).

2. Citizen Requests/Comments. None

3. Oaths of Office.

- a. Mayor Lacy administered the Oath of Office to Jerrilea Crawford, newly elected City of East Wenatchee Mayor, term beginning 01/01/2020.
- b. Mayor Lacy administered the Oath of Office to John D. Sterk, re-elected Councilmember, Position 1, term beginning 01/01/2020.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (509) 886-6103 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)

Oaths of Office continued

- c. Mayor Lacy administered the Oath of Office to Harry Raab, re-elected Councilmember, Position 2, term beginning 01/01/2020.
- d. Mayor Lacy administered the Oath of Office to Shayne L. Magdoff, re-elected Councilmember, Position 5, term beginning 01/01/2020.
- e. Mayor Lacy administered the Oath of Office to Christine Johnson, newly elected Councilmember, Position 6, term beginning 01/01/2020.

4. Public Hearing.

- a. A public hearing was held to receive citizen comments on the 2018 Consolidated Annual Performance and Evaluation Report (CAPER). The 2018 CAPER describes how the city used the Community Development Block Grant program funds during the 2018 program year.

Community Development Director Lori Barnett spoke to Council regarding the Public Hearing.

Mayor Lacy opened the public hearing at 6:11 p.m., the hearing was closed without public comment at 6:12 p.m.

- i. **Resolution 2019-31**, a Resolution of the City of East Wenatchee, Washington, adopting the “City of East Wenatchee 2018 Consolidated Annual Performance and Evaluation Report” in accordance with the requirements of the U.S. Department of Housing and Urban Development regulations at 24 CFR Part 91, and establishing an effective date.

Motion by Councilmember Tidd to approve Resolution 2019-31 as presented adopting the “City of East Wenatchee 2018 Consolidated Annual Performance and Evaluation Report”. Councilmember Magdoff seconded the motion. Motion carried (6-0).

5. Presentations.

- a. Wenatchee Valley Museum & Cultural Center Executive Director Keni Sturgeon presented a 2019, 3rd Quarter Report and update to the Mayor and Council.
- b. Mayor Lacy presented a Certificate of Recognition to Police Administrative Assistant **Jeanie Bryant** for her 30 years of Service to the City. Ms. Bryant was present to receive the certificate.
- c. Mayor Lacy presented a Certificate of Recognition to Police Chief **Randy Harrison**, 38 years of service to the City. Chief Harrison was present to receive the certificate.
- d. Mayor Lacy announced a Certificate of Recognition for Councilmember **Tim Detering**, 2012- 2019 Councilmember, Position 6 for his years of service to the City. Mr. Detering was not in attendance.

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6. Department Report.

- a. Events Director /PIO Trina Elmes invited Council to the Wings 'N Wishes Event on Thursday, December 5th.
- b. Tom Wachholder Project Development Manager presented a November 2019 Public Works Report to the Mayor and Council.

7. Mayor's Report.

- a. Mayor Lacy reminded Councilmembers of the Christmas Employee Appreciation Luncheon, December 10, 2019, at 12:00 p.m.

8. Action Items.

- a. The second reading of **Ordinance 2019-18**, fixing and confirming salaries and compensation to be paid to officials and non-represented employees of East Wenatchee.

Finance Director Josh Delay was present to answer any questions.

Motion by Councilmember Crawford to adopt Ordinance 2019-18 as presented fixing and confirming the salaries and compensation to be paid to certain officials and employees of the City of East Wenatchee commencing January 01, 2020. Councilmember Hepner seconded the Motion. Motion Carried (6-0).

- b. The second reading of **Ordinance 2019-20** fixing and adopting the annual budget of the City for the fiscal year commencing January 1, 2020.

Finance Director Josh Delay was present to answer any questions.

Motion Councilmember Hepner to approve Ordinance 2019-20 as presented adopting the annual budget of the City of East Wenatchee for the fiscal year commencing January 1, 2020. Councilmember Magdoff seconded the motion. Motion carried (6-0).

- c. Mayor Lacy Presented the Prothman Employment Agency Professional Services Proposals.

- i. Proposal for sourcing and outreach recruitment of a Police Chief only for \$5,500, or
- ii. Proposal to provide recruitment service, to screen candidates, to interview candidates, and to provide a list of finalists for \$17,500.

Motion by Councilmember Magdoff to authorize the Mayor to enter into an Agreement with Prothman Employment Agency for professional recruitment of a Police Chief in an amount of \$17,500.00 to include additional expenses. Councilmember Raab seconded the Motion. Motion carried (6-0).

- d. Amendment to agreement with the Columbia Valley Housing Association for the **2018** CDBG Direct Homeownership Assistance Program.

Community Development Director Lori Barnett spoke to Council regarding the proposal to amend the 2018 agreement.

Comments provided by Councilmember Tidd and Councilmember Magdoff.

Motion by Councilmember Raab to approve the Mayor's signature on the First Amendment to the agreement between the City of East Wenatchee and Columbia Valley Housing Association for the East Wenatchee 2018 CDBG Homeownership Assistance Program. Councilmember Magdoff seconded the Motion. Motion carried (6-0).

- e. Agreement with the Columbia Valley Housing Association for a **2019** CDBG Program Year Direct Homeownership Assistance.

Community Development Director Lori Barnett spoke to Council regarding the proposal to amend the 2019 agreement.

Motion by Councilmember Crawford to approve the Mayor's signature on the Agreement Between City of East Wenatchee and Columbia Valley Housing Association for East Wenatchee 2019 CDBG Direct Homeownership Assistance Program. Councilmember Hepner seconded the Motion. Motion carried (6-0).

- f. 19th Street NW and NW Cascade Avenue Stormwater Facility Design - **Agreement Supplement No. 1** for the Washington State Department of Ecology Funded 19th Street NW and NW Cascade Avenue Regional Stormwater Facility Design.

Project Development Manager Tom Wachholder presented the Agreement Supplement No. 1 with Pacific Engineering and Design Project.

Motion by Councilmember Hepner to authorize the Mayor to execute the Agreement Supplement No. 1 associated with the March 19, 2019 Professional Engineering Services Agreement for the design of the 2019 19th St. NW/Cascade Stormwater Facility Project. Councilmember Magdoff seconded the Motion. Motion carried (6-0).

- g. Project consultant selection for design engineering services associated with the 9th Street NE and Valley Mall Parkway Intersection Improvement Project.

Project Development Manager Tom Wachholder spoke to Council regarding the project.

Comments provided by Councilmember Raab and Councilmember Tidd.

Motion by Councilmember Crawford to approve the selection of RH2 Engineering and, contingent upon 2020 budget adoption, authorize the Mayor to negotiate and execute a consultant agreement in an amount not to exceed \$147,446. Councilmember Sterk seconded the motion. Motion carried (6-0).

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9. Council Reports & Announcements.

- a. Councilmember Hepner provided an update on the North Central Washington Economic Development District Board and their search for a new director.
- b. Councilmember Magdoff provided an update on the Housing Authority of Chelan County and the City of Wenatchee and their work on affordable housing in Entiat WA. The Housing Authority has met all their 5-year goals set in 2014.
- c. Councilmember Tidd announced that he would be attending the Elected Official Training in Chelan, WA.

10. Executive Session.

- a. Mayor Lacy announced an Executive Session at 7:00 p.m., for 10 minutes, to discuss with legal counsel potential litigation to which the City is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City. The Mayor also announced that action may be taken after the executive session.

The meeting resumed at 7:09 p.m.

Motion by Councilmember Hepner for the Mayor to enter into a Memorandum of Agreement with the AFSCME Local 846, which applies to the content of the City's Collective Bargaining Agreement. Councilmember Magdoff seconded the Motion. Motion carried (6-0).

11. Adjournment. With no further business, the meeting adjourned at 7:10 p.m.



Jerrilea Crawford, Mayor

Attest:



Maria E. Holman, City Clerk

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