



East Wenatchee City Council Meeting

Tuesday, December 03, 2019

East Wenatchee City Hall

271 9th Street NE

East Wenatchee, WA 98802

AGENDA

6:00 p.m. Regular Meeting

Call to Order, Roll Call and Pledge of Allegiance.

1. Consent Items:

Vouchers:

- a. 12/03/2019, Checks: 52965-52967; 52973-52974; 52977-53045 and Voided Check: 52877 in the amount of \$228,418.22
- b. October 2019 Payroll Certification

Minutes:

- c. 11/19/2019 Council Meeting Minutes

Motion to approve agenda, vouchers, and minutes from previous meetings.

2. Citizen Requests/Comments.

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on items either not on the agenda or not listed as a public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Mayor may suggest that your comments wait until that time. Citizen comments will be limited to three minutes.

3. Oaths of Office.

- a. Mayor Lacy to administer the Oath of Office to Jerrilea Crawford, newly elected City of East Wenatchee Mayor, term beginning 01/01/2020.
- b. Mayor Lacy to administer the Oath of office to John D. Sterk, re-elected Councilmember, Position 1, term beginning 01/01/2020.
- c. Mayor Lacy to administer the Oath of office to Harry Raab, re-elected Councilmember, Position 2, term beginning 01/01/2020.
- d. Mayor Lacy to administer the Oath of office to Shayne L Magdoff, re-elected Councilmember, Position 5, term beginning 01/01/2020.
- e. Mayor Lacy to administer the Oath of office to Christine Johnson, newly elected Councilmember, Position 6, term beginning 01/01/2020.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (509) 886-6103 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)

4. **Public Hearings.**

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

- a. A public hearing to receive citizen comments on the 2018 Consolidated Annual Performance and Evaluation Report (CAPER). The 2018 CAPER describes how the city used the Community Development Block Grant program funds during the 2018 program year.
 - i. **Resolution 2019-31**, a Resolution of the City of East Wenatchee, Washington, adopting the “City of East Wenatchee 2018 Consolidated Annual Performance and Evaluation Report” in accordance with the requirements of the U.S. Department of Housing and Urban Development regulations at 24 CFR Part 91, and establishing an effective date.

5. **Presentations.**

- a. Wenatchee Valley Museum & Cultural Center 2019, 3rd Quarter Report - Keni Sturgeon, Executive Director.
- b. Certificate of Recognition for Police Administrative Assistant **Jeanie Bryant** for 30 years of Service.
- c. Certificate of Recognition for Police Chief **Randy Harrison**, 1982 – 2019.
- d. Certificate of Recognition for Councilmember **Tim Detering**, 2012- 2019 Councilmember, Position 6.

6. **Department Report.**

- a. Wings ‘N Wishes Events Department Report – Trina Elmes, Events Director /PIO
- b. November 2019 Public Works Report - Tom Wachholder, Project Development Manager.

7. **Mayor’s Report.**

- a. Christmas Employee Appreciation Luncheon, December 10, 2019, at 12:00 p.m.

8. **Action Items.**

- a. The second reading of **Ordinance 2019-18**, fixing and confirming salaries and compensation to be paid to officials and non-represented employees of East Wenatchee – Josh DeLay, Finance Director.

Motion by City Council to adopt Ordinance 2019-18 as presented fixing and confirming the salaries and compensation to be paid to certain officials and employees of the City of East Wenatchee commencing January 01, 2020.

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- b. The second reading of **Ordinance 2019-20** of the City Council of the City of East Wenatchee, Washington, fixing and adopting the annual budget of the City for the fiscal year commencing January 1, 2020 – Josh DeLay, Finance Director

Motion by City Council to adopt Ordinance 2019-20 as presented adopting the annual budget of the City of East Wenatchee for the fiscal year commencing January 01, 2020.

Action Items continued:

- c. Prothman Employment Agency Professional Services Proposal – Mayor Lacy.
 - i. Proposal for sourcing and outreach recruitment of a Police Chief only for \$5,500, or,
 - ii. Proposal to provide recruitment service, to screen candidates, to interview candidates, and to prove a list of finalists for \$17,500.

Motion by City Council to authorize the Mayor to enter into an Agreement with Prothman Employment Agency for professional recruitment services in an amount of \$17,500.00.

- d. Amendment to agreement with the Columbia Valley Housing Association for the **2018** CDBG Direct Homeownership Assistance Program – Lori Barnett, Community Development Director.

Motion by City Council to approve the Mayor's signature on the First amendment to agreement between the City of East Wenatchee and Columbia Valley Housing Association for the East Wenatchee 2018 CDBG Homeownership Assistance Program.

- e. Agreement with the Columbia Valley Housing Association for a **2019** CDBG Program Year Direct Homeownership Assistance - Lori Barnett, Community Development Director.

Motion by City Council to approve the Mayor's signature on the Agreement Between City of East Wenatchee and Columbia Valley Housing Association for East Wenatchee 2019 CDBG Direct Homeownership Assistance Program.

- f. 19th Street NW and NW Cascade Avenue Stormwater Facility Design - Agreement Supplement No. 1 for the Washington State Department of Ecology Funded 19th Street NW and NW Cascade Avenue Regional Stormwater Facility Design - Tom Wachholder, Project Development Manager.

Motion by Council to approve and authorize the Mayor to execute Agreement Supplement No. 1 associated with the March 19, 2019 Professional Engineering Services Agreement for the design of the 2019 19th Street NW/Cascade Ave Corridor Green Retrofit and LID Stormwater Facility Design Project (No. 2019-02).

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- g. Project consultant selection for design engineering services associated with the 9th Street NE and Valley Mall Parkway Intersection Improvements Project – Tom Wachholder, Project Development Manager.

Motion by Council to approve the selection of RH2 Engineering and, contingent upon 2020 budget adoption, authorize the Mayor to negotiate and execute a consultant agreement in an amount not to exceed \$147,446.

9. Council Reports & Announcements.

- a. Reports/New Business of Council Committees

10. Executive Session.

- a. To discuss with legal counsel potential litigation to which the City is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City.

11. Adjournment.

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