



CITY OF EAST WENATCHEE Wings & Wheels Festival October 1-3, 2010

Vendor Rules & Regulations

CHECK-IN: Check-in time for the event is between 9:00 a.m. and 4:00 p.m. on Friday, October 1, 2010. Event officials will be available to help vendors locate their booth space. Items must be unloaded quickly and vehicles moved, so that other vendors may unload. Booths must be ready to open by 10:00 a.m., Saturday, October 2, 2010.

BOOTH SPACE: This is a rain or shine event. Vendors must provide all partitions, tables, awnings, accessories, etc. for their booth space. Vendors must fit all their merchandise, equipment, etc. within the assigned space. Vendors are responsible for their own set-up and take-down. Those requiring power will need to supply a 100' extension cord. Vendors are responsible for charging and claiming Washington State sales tax at the rate of 8.1%.

HOURS OF OPERATION: Saturday, October 2, 2010, 10:00 a.m. until 5:00 p.m. and Sunday, October 3, 2010, 10:00 a.m. until 2:00 p.m. Hours may be extended for entertainment and activities. Take down begins at 2:00 p.m. Vendors are not allowed to close or leave early.

SECURITY: Limited overnight security will be provided; however, vendors are responsible for their own areas. The East Wenatchee Events Board, Eastmont Metropolitan Park District, Wings & Wheels Festival nor the City of East Wenatchee assumes responsibility for injury to persons, or loss or damage, including theft, to any property of the vendor.

CLEAN UP: Vendors are responsible for any trash in their area. No oil, water, grease, coals, or ashes will be dumped on any open area or any part of the property, into the gutters or planters. Vendors who fail to comply will be billed at the full rate for clean up.

RESTRICTIONS:

1. The Wings & Wheels Festival reserves the right to remove any merchandise that is not considered suitable for a general audience; to remove any vendor who does not comply with Vendor Rules and Regulations, and/or cooperate with Festival officials.
2. No alcoholic beverages, pets, loud music or television, or "hawking" will be allowed in the vicinity of your booth.
3. Vendors are not allowed to "wander" with their merchandise.

For more information contact the East Wenatchee Events office
at 509-886-6108 or events@east-wenatchee.com